

Federation of Diocesan Liturgical Commissions [FDLC], Region 7
Participating Dioceses – in Illinois: Belleville, Chicago, Joliet in Illinois, Springfield in Illinois
– in Indiana: Evansville, Fort Wayne-South Bend, Gary, Indianapolis, Lafayette-in-Indiana

Training and Formation on the *Roman Missal*, third typical edition

**TRAINING AND FORMATION MANUAL
FOR PRIESTS
AND PARISH/PASTORAL LIFE COORDINATORS
[AND SEMINARIANS]**

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Also Needed:

- Altar, ambo, chair, priest vestments, keyboard, ministers etc.
- Chart paper, easel, markers, drafting tape
- Roman Missal*, for each participant (if available)
- Appendix 004: History of Translation for the *Roman Missal* – handout
- Appendix 005: Excerpts from the Order of Mass – handout
- Appendix 006: Participation Aid for a Sunday Mass – handout
- Appendix 007: Participation Aid for a Weekday Mass – handout
- Appendix 008: Guided Reflection and Mystagogical Catechesis – resource for presenting team
- Appendix 009: *Roman Missal* Table of Contents – handout
- Appendix 036: Annotated Bibliography on the Mass – handout

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TRAINING AND FORMATION EVENT FOR PRIESTS
AGENDA – 6.5 CONTACT HOURS

TIME ALLOT	AGENDA ITEM
30 min.	I. PRAYER – bless ministers and missals
20 min.	II. CONTEXT AND OVERVIEW – goal, objectives, and agenda
40 min.	III. BRIEF WALK THROUGH THE NEW BOOK – set the stage for this formation
75 min.	IV. PROCESSING THE WORK OF THE ROMAN MISSAL, 3RD EDITION, TO TODAY – establish what is familiar, changed, new
60 min.	V. WHAT WILL THIS NEW MISSAL SOUND LIKE? Part 1 – a fuller demonstration and guided reflection
75 min.	VI. WHAT WILL THIS NEW MISSAL SOUND LIKE? Part 2 – a more modest demonstration and guided reflection
30 min.	VII. REGIONAL AND DIOCESAN PLANS AND TIME-LINES – outline the thorough catechesis and ministry formation
30 min.	VIII. RESOURCES ALREADY AVAILABLE – items for use by parish and diocese
15 min.	IX. WHAT DO YOU STILL NEED? – guidance for the diocese
10 min.	X. WHAT TO DO AT HOME – guidance for the priests
5 min.	XI. CONCLUSION – wrap up and final prayer

Team Meeting

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TRAINING AND FORMATION EVENT FOR PRIESTS
OVERNIGHT SCHEDULE – 25 HOURS TOTAL

CLOCK	TIME ALLOT	AGENDA ITEM
12:30 PM		Lunch
1:30 PM	30 min.	I. PRAYER
2:00 PM	20 min.	II. CONTEXT AND OVERVIEW
2:20 PM	40 min.	III. BRIEF WALK THROUGH THE NEW BOOK
3:00 PM		Break and Hotel Registration and Book Sale
3:45 PM	75 min.	IV. PROCESSING THE WORK OF THE ROMAN MISSAL, 3RD EDITION, TO TODAY
5:00 PM		Break
5:30 PM		Evening Prayer
6:00 PM		Dinner and Book Sale
7:15 PM	60 min.	V. WHAT WILL THIS NEW MISSAL SOUND LIKE? Part 1 – a fuller demonstration and guided reflection
8:15 PM		Night Prayer
		Social
9:00 PM		Team Meeting
7:00 AM		Mass of the Day
7:45 AM		Breakfast
8:30 AM		Morning Prayer
9:00 AM	75 min.	VI. WHAT WILL THIS NEW MISSAL SOUND LIKE? Part 2 – a more modest demonstration and guided reflection
10:15 AM		Break and Book Sale
10:45 AM	30 min.	VII. REGIONAL AND DIOCESAN PLANS AND TIME-LINES
11:15 AM	30 min.	VIII. RESOURCES ALREADY AVAILABLE
11:45 AM	15 min.	IX. WHAT DO YOU STILL NEED?
12:00 PM	10 min.	X. WHAT TO DO AT HOME
12:10 PM	5 min.	XI. CONCLUSION
12:15 PM		Lunch and Book Sale
1:15 PM		Team Meeting

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TRAINING AND FORMATION EVENT FOR PRIESTS
ONE DAY SCHEDULE – 9 HOURS TOTAL

CLOCK	TIME ALLOT	AGENDA ITEM
10:30 AM		Registration and Gathering
11:00 AM	30 min.	I. PRAYER
11:30 AM	20 min.	II. CONTEXT AND OVERVIEW
11:50 AM	40 min.	III. BRIEF WALK THROUGH THE NEW BOOK
12:30 PM		Lunch and Book Sale
1:15 PM	75 min.	IV. PROCESSING THE WORK OF THE ROMAN MISSAL, 3RD EDITION, TO TODAY
2:30 PM		Break and Book Sale
3:00 PM	30 min.	V. WHAT WILL THIS NEW MISSAL SOUND LIKE? Part 1 – a fuller demonstration
3:30 PM		Break and Informal Reflection
3:45 PM	30 min.	VI. WHAT WILL THIS NEW MISSAL SOUND LIKE? Part 2 – a more modest demonstration
4:15 PM		Break and Informal Reflection
4:30 PM	60 min.	– a guided reflection on Parts 1 and 2
5:30 PM		Dinner and Book Sale
6:30 PM		Evening Prayer
7:00 PM	30 min.	VII. REGIONAL AND DIOCESAN PLANS AND TIME-LINES
7:30 PM	30 min.	VIII. RESOURCES ALREADY AVAILABLE
8:00 PM	15 min.	IX. WHAT DO YOU STILL NEED?
8:15 PM	10 min.	X. WHAT TO DO AT HOME
8:25 PM	5 min.	XI. CONCLUSION
8:30 PM		Dismissal and Book Sale
9:00 PM		Team Meeting

TRAINING AND FORMATION EVENT FOR PRIESTS

– full and annotated agenda and manual –

Givens:

- An event with the entire presbyterate and parish/pastoral life coordinators [and seminarians as determined by each diocese], though Chicago and larger dioceses may need a few events
- Preceded by pre-gatherings for priests, if desired (Refer to Manual B: Pre-gathering for Priests)
- Study day formats
 - 25 hour overnight schedule
 - 1 day schedule
- With the published *Roman Missal*, third typical edition, in hand
 - Though printing and publication schedules may prevent this, thus a handout for study purposes only may be necessary for getting texts in hands (refer to Appendix 005: Excerpts from the Order of Mass – handout booklet)
 - With memo that book may not be used until implementation date
- Must be positive in approach and feel
- Make meeting content accessible
 - The tension here is keeping meeting costs low (printing costs) by the diocese and placing “unfunded” mandates/costs on the parish
 - Use PowerPoint in the presentation
 - Provide hardcopy of slides for
 - Ease in taking notes
 - Everyone takes home the same information in the same way
 - Provide compact disk with resources to print for parish use
 - Free items from FDLC Region 7
 - Free items, if any, from USCCB and FDLC National
 - Order form and information for FDLC National material
- Make resources available for sale and/or review during the event

Goals:

- To provide priests and parish/pastoral life coordinators with a positive formation event on the *Roman Missal*.
- To provide priests and parish/pastoral life coordinators with details on the formation of others groups of ministers and the faithful; on what has happened already, especially with liturgist and musicians, and on what will happen following this event.
- To provide priests and parish/pastoral life coordinators with the details of the catechetical plan for the nation, region [FDLC or USCCB], province, and diocese.

TIME	AGENDA ITEM
30 min.	<p data-bbox="391 247 781 279">I. OPENING PRAYER</p> <p data-bbox="488 321 651 352">OBJECTIVES:</p> <ul style="list-style-type: none"> <li data-bbox="591 359 1430 426">i. Begin the event in prayer, focused on the power of the paschal mystery in the life of the Church. <li data-bbox="591 432 1317 499">ii. Use the liturgy of the Church suitably adapted for the assembly. <li data-bbox="574 506 1403 684">iii. Use a full complement of ministers. <ul style="list-style-type: none"> <li data-bbox="683 537 1403 646">1. Hire musicians for this prayer as well as for Evening Prayer, Night Prayer and the fuller demonstration at Item V. <li data-bbox="683 653 1068 684">2. All ministers are prepared. <li data-bbox="488 722 1068 753">a. The Liturgy of the Hours, Midday Prayer <li data-bbox="488 760 948 791">b. Celebration of the Word of God <li data-bbox="488 798 1430 898">c. Order for the Blessing of Articles for Liturgical Use <i>Book of Blessings</i>, Chapter 39, nos. 1341 ff., if the new missal is in hand <li data-bbox="488 905 894 936">d. Blessing to Open a Meeting <li data-bbox="488 942 943 974">e. Something completely different

20 min.

II. CONTEXT AND OVERVIEW

Refer to Appendix 004: History of Translation of the *Roman Missal* (Handout)

OBJECTIVES:

- i. Establish the support of the diocesan bishop for this project.
- ii. Foster a good adult learning process and environment.
- iii. Promise a good use of time with an effectively planned agenda.
- iv. Lay out clear ground rules to avoid “show boating” by some participants.
- v. Begin in a crisp, prepared way.

a. By Vicar for Clergy or NN

- i. Welcome and thanks
- ii. Goal, objectives, and value of this formation event
- iii. Agenda review
- iv. Handing over to session leaders

b. By session leader(s)

- i. Welcome, introductions, thanks
- ii. History of translations brief

Use Appendix 004: History of Translation of the *Roman Missal* (Handout)

1. Missal editions since Vatican Council II – see Turner “Divining the Vernacular of Ritual Texts”, pp. 6-9

a. Interim Rite / Order of Mass [Latin and vernacular]

- i. Latin (25 Jan 1965)
- ii. English (1966)

b. Missal (novus ordo), 1st typical edition

- i. Latin (1969)
- ii. English (1970)

c. Missal, 1st typical edition emended (1971)

d. Missal, 2nd typical edition

- i. Latin (1975)
- ii. English (1985)

e. Missal, 3rd typical edition

- i. announced for 2000
- ii. Latin (produced in 2002)
- iii. English GIRM, interim translation (2002)

2. Work on 2nd English translation of the *Roman Missal*, second typical edition by ICEL in 1983 and to the conferences in 1992

3. Approved by the NCCB [and other conferences] in 1998 and sent to Rome for confirmation

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|--|---|
| | <ol style="list-style-type: none">4. Not confirmed by the Apostolic See because of the coming <i>Missale Romanum</i>, editio typica tertia5. And then the work on the RM and most of the pastoral notes was set aside, except for the <i>Introduction to the Order of Mass</i>6. <i>Liturgiam authenticam</i> on the Use of Vernacular Languages in the Publication of the Books of the Roman Liturgy (2001)7. Start over with norms of Vox Clara; mandated restructuring of ICEL methods and procedures8. Missal approved in total by USCCB and other English speaking conferences by November 20099. Missal recognized by the Apostolic See on 20XX10. Mandatory implementation on 20XX |
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SAMPLE ONLY

40 min.

III. BRIEF WALK THROUGH THE NEW BOOK

Refer to *Roman Missal*, third edition;
Appendix 009: *Roman Missal* Table of Contents (Handout); and
Appendix 005: Excerpts from the Order of Mass (Handout)

OBJECTIVES:

- i. Assure that each priest opens the book prior to further review.
 - ii. Highlight the vast percentage of contents that remains essentially the same.
 - iii. Name some key differences.
- a. Briefly address three questions for each section below:
- i. What is familiar?
 1. For you
 2. For the people
 - ii. What is changed?
 1. For you
 2. For the people
 - iii. What is new?
 1. For you
 2. For the people
- b. Review sections of the *Roman Missal* – use copies of the *Roman Missal*, third edition, and/or Appendix 009: *Roman Missal* Table of Contents (handout)
- i. Table of Contents
 - ii. Proper of Seasons
 1. Layout of texts for a typical Sunday
 - iii. Order of Mass
 - iv. Proper of Saints
 1. Layout of texts for a typical feast or memorial
 - v. Commons
 - vi. Ritual Masses
 - vii. Masses for Various Needs and Occasions
 - viii. Masses for the Dead
 - ix. Appendices
- c. Provide some comprehensive samples in booklet form, landscape style – use Appendix 005: Excerpts from the Order of Mass (handout)
- i. Even/upper page with three columns across:
 1. GIRM for the RM, 3rd edition (USA, 2003)
 2. *Introduction to the Order of Mass* (2003)
 3. *Sing to the Lord* (2007)
 - ii. Odd/lower page with two columns across:
 1. Sacramentary 1985
 2. *Roman Missal*, 3rd edition 20XX

	<p>iii. Treat these rites in the booklet:</p> <ol style="list-style-type: none"> 1. Entrance 2. Sign of the Cross and Greeting 3. Penitential Act <ol style="list-style-type: none"> a. Invitation b. Form A: I confess c. Form C: Litany 4. Glory to God 5. Collect Prayer – for First Sunday of Advent 6. Liturgy of the Word 7. Profession of Faith 8. Prayer over the Offerings – for First Sunday of Advent 9. Eucharist Prayer – dialogue, preface, and Holy 10. Communion 11. Prayer after Communion – for First Sunday of Advent 12. Concluding Rites 13. Acknowledgments <p>iv. Provide the text for Eucharistic Prayer II and III with footnotes in a separate handout(s).</p>
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30 min.

Break

75 min.	<p>IV. PROCESSING THE WORK OF THE ROMAN MISSAL, 3RD EDITION TO TODAY</p> <p>OBJECTIVES:</p> <ol style="list-style-type: none"> i. Allow some modest venting in order to formulate both vision and desire to move onto implementation. ii. Deal with this section in a positive way. iii. NOTE: need a skilled leader for this section to keep the group on task.
-- 15 min.	<p>a. Listing Questions, Issues, Hopes, and Concerns</p> <p>In light of the preceding <u>II. Context and Overview</u> and <u>III. Brief Walk Through the New Book</u>, what are your Questions, Issues, Hopes, and Concerns?</p> <ol style="list-style-type: none"> ii. Large group brainstorm – gather only; no discussion of merits or opinions yet; but clarify as needed iii. List on chart paper; post in room
--30 min.	<p>b. Moving to the next steps, part 1</p> <ol style="list-style-type: none"> i. PowerPoint helpful for steps and questions to stay on task ii. Small group sharing iii. How do we move forward? iv. How can we act as positive agents of the Church to help shape our parishioners and the whole diocese in celebrating Mass in order to build up faith [<i>Music In Catholic Worship</i>, no. 6; <i>Sing to the Lord</i>, no. 5]?
-- 30 min.	<p>c. Hearing from the conversations</p> <ol style="list-style-type: none"> i. Guided large group conversation ii. Record ideas: chart paper or other means iii. Check off items that are dealt with in this planned agenda iv. Highlight items that will need attention later

30 min.

Break

30 min.

Evening Prayer

75 min.

Dinner and Break and Book Sale

60 min.	<p>V. WHAT WILL THIS NEW MISSAL SOUND LIKE? PART ONE – SUNDAY MASS</p> <p>Refer to Appendix 006: Participation Aid for A Sunday Mass for Priests (Handout); and Appendix 008: Guided Reflection and Mystagogical Catechesis (Resource)</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> i. Experience by means of all senses the sound of the new missal. ii. Instill the need for preparation before use of the new missal. iii. Ministers in the demonstrations are prepared and rehearsed. iv. Attend to the music hierarchy noted in <i>Sing to the Lord</i>.
-- 30 min.	<ul style="list-style-type: none"> a. ONE – The norm of a fuller demonstration <ul style="list-style-type: none"> i. A well prepared priest in vestments, at an altar, with a deacon, server, keyboard, cantor, text for priest-celebrant, and a participation aid, prepared by local office for worship ii. Use Appendix 006: Participation Aid for A Sunday Mass for Priests (handout) to prepare the aid iii. Include these parts: <ul style="list-style-type: none"> 1. Song (brief) 2. Sign of the Cross (chanted) and Greeting (chanted) 3. Penitential Act, Form C (chanted) with suitable ministers; note rubric 4. Gloria (sung) 5. Collect Prayer (chanted) 6. . . . 7. Eucharistic Prayer III: Preface to Great Amen (chanted dialogues and acclamations) chant Eucharistic Prayer III)
-- 30 min.	<ul style="list-style-type: none"> b. Guided reflection on the fuller demonstration in a mystagogical style [In the One Day Schedule, this is an Informal Reflection done during the break in self-selected groups.] Use Appendix 008: Guided Reflection and Mystagogical Catechesis (resource) as a guide for preparing this segment. <ul style="list-style-type: none"> i. First theology (reflection on the experience): <ul style="list-style-type: none"> 1. What did your senses pick up?...hear but also see and feel? 2. What did you notice for good or for ill? ii. Second theology (naming the meaning and Tradition for the Church): <ul style="list-style-type: none"> 1. How was God and Church manifested? 2. Meaning for today? 3. Implications for priests and for people?

[Night Prayer]
Social or Break
Team Meeting

SAMPLE ONLY

Day Two

**Breakfast
Morning Prayer**

75 min.	<p>VI. WHAT WILL THIS NEW MISSAL SOUND LIKE? PART TWO – WEEKDAY MASS</p> <p>Refer to Appendix 007: Participation Aid for a Weekday Mass for Priests (Handout); and Appendix 008: Guided Reflection and Mystagogical Catechesis (Resource)</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none">i. Experience by means of all senses the sound of the new missal.ii. Instill the need for preparation before use of the new missal.iii. Ministers in the demonstrations are prepared and rehearsed.iv. Note the music hierarchy and progressive solemnity noted in <i>Sing to the Lord</i>.
-- 30 min.	<ul style="list-style-type: none">a. TWO – A more modest demonstration<ul style="list-style-type: none">i. A well prepared priest in vestments, at an altar, with simple chant & <i>cappella</i>ii. Use Appendix 007: Participation Aid for a Weekday Mass for Priests (Handout) to prepare aidiii. Include these parts:<ul style="list-style-type: none">1. Sign of the Cross (simple chant) and Greeting (simple chant)2. Adapt the antiphon as part of introduction to the Mass of the day3. Act of Penitence A: I confess4. Collect Prayer (simple chant) doxology and Amen5. . . .6. Eucharistic Prayer II: Preface to Great Amen (simple chant dialogues and acclamations)
-- 45 min.	<ul style="list-style-type: none">b. Guided reflection on the more modest demonstration in a mystagogical style [In the One Day Schedule, there is an Informal Reflection done during the break in self-selected groups. This Formal Reflection is on both Parts I and II, with 60 minutes given to it.] Use Appendix 008: Guided Reflection and Mystagogical Catechesis (resource) as a guide for preparing this segment.<ul style="list-style-type: none">i. First theology (reflection on the experience):<ul style="list-style-type: none">1. What did your senses pick up?...hear but also see and feel?2. What did you notice for good or for ill?

	<p>ii. Second theology (naming the meaning and Tradition for the Church):</p> <ol style="list-style-type: none">1. How was God and Church manifested?2. Meaning for today?3. Implications for priests and for people?
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SAMPLE ONLY

30 min.

Break and Book Sale

30 min.	<p>VII. REGIONAL AND DIOCESAN PLANS AND TIME-LINES</p> <p>Refer to locally produced compact disk containing resources to print for parish use:</p> <ul style="list-style-type: none">- Free items from the diocese- Free items from FDLC Region 7- Free items, if any, from USCCB and FDLC National Office- Order form and information for FDLC National materials <p>OBJECTIVES:</p> <ol style="list-style-type: none">i. Reaffirm the necessity of this big effort with the college of priests and parish/pastoral life coordinators.ii. Lay out the plans for formation sessions with other groups.iii. Provided the plans for catechesis by various media. <ol style="list-style-type: none">a. Present the Plans – what has and will happen<ol style="list-style-type: none">i. Internationalii. Nationaliii. Regional, andiv. Diocesanb. Make the case for why we singc. Provide printed documentsd. Provide compact disk with accompanying printed table of contentse. Brief comments on<ol style="list-style-type: none">i. What to affirmii. List missing elementsiii. Touch base with <u>IV.c.iv.</u> above – chart paper list of what still needs attention
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30 min.

VIII. RESOURCES ALREADY AVAILABLE

Refer to Appendix 036: Annotated Bibliography on the Mass (Handout)

OBJECTIVES:

i. Make the priest and parish/pastoral life coordinator familiar with the vast array of material to help local formation and catechesis.

ii. Make the case for needing and wanting these resources, especially: GIRM, *Introduction to the Order of Mass*, and *Sing to the Lord*.

a. Universal and particular texts:

i. *Lectionary for Mass*, second typical edition (1998 and 2001)

ii. *Roman Missal*, third typical edition (20XX)

iii. GIRM (ICEL, 2002; USA, 2003)

iv. *Introduction to the Order of Mass: A Pastoral Resource of the Bishops' Committee on the Liturgy* (2003)

v. *Sing to the Lord: Music in Divine Worship* (2007)

b. Other texts:

i. Other international (Leed's Group), national (USCCB and FDLC), regional, provincial, and diocesan texts

c. Annotated bibliography → refer to Appendix 036: Annotated Bibliography on the Mass (Handout)

i. The above and

1. Paul Turner: *Let Us Pray: A Guide to the Rubrics of Sunday Mass*

2. Et alii

ii. FDLC resources

1. With order form

2. With bound sample sets, one per table, to inform purchasing

iii. *Roman Missal* Project from FDLC national work specifics

1. TBA

d. Web resources – noting dangers of some sites

e. Consignment items for sale that day (at discount if diocesan practice)

15 min.	<p>IX. WHAT DO YOU STILL NEED?</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> i. Bishop and curia listen intently to voiced needs. ii. Planning and execution of this event is so thorough that little time is needed for this. iii. But, <i>semper paratis</i>. <ul style="list-style-type: none"> a. Focused conversation b. Take notes
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10 min.	<p>X. WHAT TO DO AT HOME</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> i. Priest* begins the task of catechesis for implementation. ii. Priest* recognizes his critical role in facilitating a fruitful reception of the missal. iii. Priest* fosters collaboration with deacon, music ministers, liturgical ministers, diocesan offices, etc. <ul style="list-style-type: none"> a. Practice out loud <ul style="list-style-type: none"> i. Alone ii. With others: support group, parish clusters; deanery <ul style="list-style-type: none"> 1. Allows feedback 2. Provide guide for theological reflection b. Working on your singing with parish musicians c. Prepare your people <ul style="list-style-type: none"> i. Attend to various time-lines ii. Use handouts and other resources <p>* = includes Parish/Pastoral Life Coordinators</p>
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5 min.	<p>XI. CONCLUSION</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> i. To bring the event to a close. ii. To pray. <ul style="list-style-type: none"> a. Session leaders: thanks; hand back group to diocese b. Vicar for Clergy or NN and bishop: thanks c. Prayer
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60 min. **Lunch and Book Sale**